


| Topic/Item | Presenter | Allotted Time | Key Points Provide 50 words or less on expected outcome | Category (Use <u>underline</u> to highlight) |
|-----------------------|---------------|---------------|---|---|
| OC Wayfinding | Mickey Yeager | | <p>Review OC Wayfinding project – this is still a draft bid document and key stakeholders reviewed five proposals from commercial manufacturers. There has been a selection and once the agreement has been finalized we will move forward, pending Board approval on December 11, 2019.</p> <p>Discussions of what building/program names should be installed on the signage below the map is still to be determined. (pedestrian mapping sample to the right)</p> <p>There was a suggestion for the possibility of adding a slot for temporary signage and have duplication print out signage, to be inserted/removed per event as needed</p>  | <p><u>Discussion</u> Decision Advocacy Information Document</p> |
| Signage Guidelines | | | <p>Please review signage guidelines, bring updates to discuss at next meeting</p> <p>There have been requests for vinyl graphics by some departments. There is a need for this to be addressed and added to the signage guidelines to ensure professional consistency across the campuses</p> <p>There is a need to craft language into the policy to allow for temporary flexible signage and to make sure they are vetted out on a limited basis (i.e. welcome sign lawn signs)</p> <p>Continuation of the bulletin board posting rules</p> | <p><u>Discussion</u> Decision Advocacy Information Document</p> |
| General Announcements | | | <p>Please note that color coded mapping has been updated online for the parking lots</p> <p>Campus services is moving away from making signage for personal event signage and slide in custom lettered wall signs</p> | <p>Discussion Decision Advocacy <u>Information</u> Document</p> |

| | | | | |
|--|-------------------|-----------------|---|--|
| Questions | | | <ul style="list-style-type: none"> • Q: When will the signage be installed • A: Current timeline is fall term next year. • Q: Will there be pedestrian wayfinding signage for upper yellow parking lot? • A: Yes the signage will include the upper yellow parking lot. | <u>Discussion</u> <u>Decision</u> <u>Advocacy</u> <u>Information</u> <u>Document</u> |
| Notes | | | <p>Send out copy of guidelines with minutes</p> <p>Meeting minutes will be emailed to committee members for review. Any proposed changes and approval will be at next meeting.</p> | |
| Upcoming Meeting Dates | Start Time | End Time | Location | |
| Quarterly meetings or as needed | | | Lewelling Building | LW101 |
| Invited | | | | |
| Mickey Yeager, Bob Cochran, Lori Hall, Kevin Anspach, Deby McDowell, Jennifer Jett, Kayla Steen, Kyle Thomas, Laura Smith (recorder), ASG Representative | | | | |
| Present | | | | |
| Mickey Yeager, Kevin Anspach, Deby McDowell, Kyle Thomas, Laura Smith, ASG Representatives Katelyn Glavey, Brandon Orick | | | | |